

# Hilton Head Real Estate School

**Class Location:** Suburban Extended Stay Hotel, 1376 Fording Island Rd., HWY 278, Bluffton, SC 29910

## PROPERTY MANAGEMENT

Please call for additional information: 843-815-6001

**JANUARY - FEBRUARY 2012**

CLASS TIMES: Night Classes 6:00 pm – 10:00 pm / PM Classes: 1:30 – 5:30 pm

<u>INSTRUCTOR</u>	<u>SECTION</u>	<u>DATE</u>	<u>DAY</u>	<u>READING</u>	<u>TITLE / TOPIC</u>
Thomas R. Lambuth	1	1/26/12	Thur night	Chapter 10 Pg. 230 – 255 & 435	FEDERAL LAWS
Thomas R. Lambuth	2	1/27/12	Fri night	Handouts SC License Law Smoke Detectors SC Vacation Rental Act	SOUTH CAROLINA LAWS
Thomas R. Lambuth	3	1/30/12	Mon night	Handout	Residential SC Landlord / Tenant Act
Thomas R. Lambuth	4	1/31/12	Tues night	Handout	Landlord / Tenant Act Continued
Thomas R. Lambuth	5	2/1/12	Wed night	Chapter 2, pg. 22 – 45 Chapter 3, pg. 50-65	MANAGER / OWNER RELATIONS
Thomas R. Lambuth	6	2/2/12	Thur night	Chapter 5, pg. 96 – 115 Chapter 6, pg. 121 – 135 Chapter 7, pg. 143 – 160 Chapter 8, pg. 167 – 179 Chapter 16, pg. 416 - 429	RENTAL AGREEMENTS
Thomas R. Lambuth	7	2/3/12	Fri night	Chapter 1, pg. 10 – 16 Chapter 9, pg. 191 – 220 SCLL Handout, pg. 10 – 13 Chapter 11, pg. 261 – 287 Chapter 12, pg. 293 – 304 Chapter 13, pg. 319 – 342 Chapter 14, pg. 351 – 375 Chapter 15, pg. 387 – 399 Handouts  Prorating Intro. To BOMA Calculating % Problems Income Capitalization	OFFICE ADMINISTRATION AND MANAGEMENT          MATHEMATICS
Thomas R. Lambuth	8	2/4/12	Sat PM	NA	EXAM